



# AGENDA BOARD OF CITY SERVICE COMMISSIONERS

February 20, 2018  
1:30PM  
City Hall, 200 East Wells Street, Room 301-A



Francis Bock, President - Excused  
Marilyn Miller, Vice President  
Steve Smith  
Jeremy Levinson  
Janet Cleary - Excused

Maria Monteagudo, Secretary  
Patrick McClain, Commission Attorney  
Karen Biernat, Admin. Services Coordinator  
(414) 286-3398

1. Approval of the MINUTES from the REGULAR meeting held on February 6, 2018.
2. The Secretary presents the following SUMMARY OF CLASSIFICATION REPORTS for approval:

## Department of City Development

Request	Recommend
Assistant Executive Director-Secretary, RACM PR 1LX (\$91,404 - \$127,962) One Position	Assistant Director – Redevelopment Authority PR 1LX (\$91,404 - \$127,962) One Position
Development Projects Manager PR 1IX (\$75,478 - \$105,669) One Position	Development Projects Manager PR 1IX (\$75,478 - \$105,669) One Position
Development Manager PR 1IX (\$75,478 - \$105,669) One Position	Development Projects Coordinator 2LX (\$70,827 - \$99,154) One Position
Communications and Media Manager PR 2JX (\$62,338 - \$87,270) One Position	Marketing and Communications Officer PR 2JX (\$62,338 - \$87,270) One Position
Senior Economic Development Specialist PR 2JX (\$62,338 - \$87,270) One Position	Economic Development Specialist – Lead PR 2JX (\$62,338 - \$87,270) One Position
Real Estate Specialist PR 2GX (\$51,469 - \$72,063) One Position	Real Estate Specialist PR 2GX (\$51,469 - \$72,063) One Position
Senior Environmental Project Engineer PR 2GX (\$51,469 - \$72,063) Two Positions	Environmental Project Coordinator – Senior PR 2GX (\$51,469 - \$72,063) Two Positions  Environmental Project Coordinator PR 2EX (\$48,670 - \$63,426) Underfill Title

Graduate Intern PR 9PN (\$14.28 - \$17.96)(Hourly Rate) Four Positions	Graduate Intern PR 9PN (\$14.28 - \$17.96)(Hourly Rate) Four Positions
------------------------------------------------------------------------------	------------------------------------------------------------------------------

#### **Employees' Retirement System**

<b>Current</b>	<b>Request</b>	<b>Recommendation</b>
Pension Accounting Specialist PR 2GX (\$51,469 - \$72,063)	Pension Accounting Manager PR 1EX (\$58,462 - \$81,844)	Pension Accounting Manager PR 1EX (\$58,462 - \$81,844)

#### **Health Department**

<b>Current</b>	<b>Recommendation</b>
Communicable Disease and Immunizations Supervisor PR 1EX (\$58,462 - \$81,844) Recruitment at \$63,807 One Position	Public Health Nurse Supervisor PR 1EX (\$58,462 - \$81,844) Recruitment at \$68,021 One Position
Health Project Assistant-DAD PR 5BN (\$30,530 - \$37,456) Three Positions	Health Project Assistant PR 5FN (\$40,516 - \$48,248) Recruitment at \$42,539 Three Positions
Substance Abuse Program Manager PR 2MX (\$75,478 - \$105,669) One Position	Substance Abuse Prevention and Control Program Manager PR 2IX (\$58,462 - \$81,844) One Position

#### **Health Department**

<b>Current</b>	<b>Recommendation</b>
New Position	Environmental Health Services Manager PR 1EX (\$58,462 - \$81,844) Recruitment at \$63,807 One Position

3. The Secretary presents to the Commission CLASSIFICATION REPORT(S) of PROBATIONARY SERVICE for approval.

### **GENERAL HEARING**

4. The Secretary reports receipt of a communication from the Health Department requesting a TEMPORARY APPOINTMENT longer than 90 days for Mary Ann Kiepczynski, Public Health Nurse Coordinator.
5. The Secretary reports receipt of a request for REINSTATEMENT from Sandra Rotar, to the position of Budget and Policy Management Senior. Department of Administration – Budget and Management Division.

## **PUBLIC HEARING**

6. The Secretary reports receipt of a request from the Department of City Development – Real Estate and Development Section to EXEMPT a new position of Assistant Executive Director-Secretary, Redevelopment Authority, Pay Range to be determined during classification study.
7. The Secretary reports receipt of a request from the Department of City Development – Real Estate and Development Section to EXEMPT a new position of Development Manager, Pay Range to be determined during classification study.
8. The Secretary reports receipt of a request from the Department of City Development – Real Estate and Development Section to EXEMPT a new position of Real Estate Specialist, Pay Range to be determined during classification study.
9. The Secretary reports receipt of a request from the Department of City Development – Real Estate and Development Section to EXEMPT two (2) new positions of Senior Environmental Project Engineer, Pay Range to be determined during classification study.
10. The Secretary reports receipt of a request from the Department of City Development – Office of the Commissioner to EXEMPT a new position of Development Projects Manager, Pay Range to be determined during classification study.
11. The Secretary reports receipt of a request from the Department of City Development – Office of the Commissioner to EXEMPT a new position of Senior Economic Development Specialist, Pay Range to be determined during classification study.
12. The Secretary reports receipt of a request from the Department of City Development – Office of the Commissioner to EXEMPT a new position of Communications and Media Manager, Pay Range to be determined during classification study.
13. The Secretary reports receipt of a request from the Department of City Development – Real Estate and Development and Planning Section to EXEMPT on a one-time basis four (4) part-time graduate interns.

14. The Secretary reports receipt of a communication from the Health Department to RE-EXEMPT the position of Violence Prevention Research Coordinator – Pay Range 1FX.
15. The Secretary reports receipt of a communication from the Department of City Development to RE-EXEMPT the position of In-Rem Property Disposition Manager – Pay Range 1EX.

**Note:** Please be apprised that less than 24 hours' notice is given for this notice because it is impractical to give the 24 hours' notice.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Secretary to the City Service Commission at 286-3335, (FAX) 286-0800, (TDD) 286-2960 or by writing to the Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

The Board may receive a motion to convene in closed Session pursuant to Section 19.85 (1)(c) or (f) Wis. Stats., if necessary. The Board may then reconvene in open session concerning any such item following the closed session pursuant to s. 19.85(2) Wis. Stats.